



### **Job Description**

RDT is looking for ***Solid Waste Management Coordinator*** in a full time capacity to support the organization's environmental sustainability practices. This position consists of introducing environmentally sustainable solutions in relation to the solid waste generated. The Coordinator's responsibilities involve handling issues related with solid waste management at all levels, from awareness to implementation. Looking for solutions that suits the context and the culture. The goal is to set up a SWM system that protects and the environment and therefore benefits our health.

### **Key Responsibilities& Duties**

- Identify root causes of the SWM problems and assess potential environmental risks. Conduct required environmental observations, tests and analysis in order to reach conclusions.
- Propose appropriate action plans and protocols. Design innovative ideas and solutions that are feasible in the given context to improve the SWM practices in the organisation.
- Work with cross-functional teams to implement solutions, ensure environmental management and perform regular site inspections for monitoring.
- Coordinate with different partner organizations or companies that are involved with the study of RDT's practices as well as in the implementation of solutions.
- Provide assistance to the team and organize trainings for different staff in the organization.
- Coordinate with Communications team to build necessary digital and print content for awareness campaigns.
- Stay updated with new developments in SWM policies and regulations, as well as in new technologies and solutions related to the projects.

## **Requirements**

- Bachelor's degree in Environmental Science, Ecology, Sustainable Development, Environmental Engineering, Environmental Management or related field. Higher Education in related field is a plus.
- Experience in a similar project is a plus.
- Excellent written and verbal communication skills in English. Verbal and written skills in Telugu is a plus.
- Proficiency in MS Office. Proficiency in any other creative computer tools is a plus.

## **Skills**

- Social skills: sensitivity to interact with people from different cultures.
- Team player: Able to work with a team of 3-4 people. Also good in coordinating with people working in other departments in RDT and other organizations.
- Analytical Skills: Able to work with data from different sources, and draw logical and meaningful conclusions.
- Ability to multitask and monitor several projects on a daily basis.
- Being proactive and willing to take initiative.

## **General Details**

Location: Anantapur, Andhra Pradesh

Reporting to: Environmental Project Manager

All applications to be sent to: [architech@rdt.co.in](mailto:architech@rdt.co.in)

## **About the organisation**

Rural Development Trust (RDT) is an NGO established in 1969 that works towards the empowerment of rural communities in India and supports them in their struggle to eradicate poverty, suffering and injustice.

Today RDT implements sustainable development programmes to ensure access to quality education, primary and hospital health care, housing and basic infrastructure, ecology and sustainable livelihoods; to support the empowerment of women, people with disabilities and tribal communities, and to unleash the full potential of future generations through culture and sports.

This position comes under Mana Bhoomi Initiative. The Mana Bhoomi Initiative at RDT aims to build environmental awareness and responsibility in society, initiate innovative and sustainable projects that benefit the Earth and help RDT become a model Sustainable Green Campus in the future.