

## **JOB OFFER**

### **Principal for RDT Inclusive High School -5<sup>th</sup> Campus**

Applications are open for the post of a full-time Principal for RDT Inclusive High School.

RDT Inclusive High School is a residential school for students with and without disabilities run by Rural Development Trust (RDT), Ananthapuramu.

**LOCATION:** RDT 5<sup>TH</sup> Campus, Ananthapuramu (Andhra Pradesh)

**SALARY:** Negotiable

#### **ELIGIBILITY**

**Age limit:** Not exceeding 45 years of age.

#### **Educational qualifications:**

- A master's degree in any discipline from any recognised university.
- A teaching degree/post-graduation equivalent to B.Ed./M.Ed.,
- Doctorates in Education (PhD) will be given preference if they have the below-mentioned experience.

#### **Experience:**

- 5 to 10 years of teaching experience for higher classes in high school.
- 3 to 5 years of work experience as a Principal/Headmaster or Headmistress in reputed and recognized high schools.
- Preference will be given to the candidates who have experience of working with students with disabilities.

#### **Expected Competencies:**

- Effective verbal as well as written communication skills.
- Ability to establish a high standard in performance and the success of all students.
- Evaluate test/examination results of students to know the level of each student and knowledge on different methods of assessment.
- Teaching and learning expertise with the ability to lead the drive for educational excellence.



- Ability to build, lead, train and motivate a team of teaching and non-teaching staff in the school.
- Effective management style that encourages participation, innovation etc.
- Ability to maintain good human relations and to work with multiple teams.
- Ability to lead the institution through day-to-day challenges.
- Implement new technology in teaching and learning methods.
- Look after schedules and timetables of classes.
- Develop and organise the school's curriculum.
- Monitor and evaluate teachers' performance.
- Conduct parent-teacher meetings to talk about a student's advancement and other issues pertaining to education and institution.
- Organize professional development programs, cultural events, annual days and workshops for students and staff.
- Knowledge on Online-education.
- Knowledge on National Education Policy – 2020.
- Ability to liaise with concerned Government Departments, build healthy relationships and submit necessary documents/reports in a timely manner.

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## HOW TO APPLY

Email a complete resume to: [hrmrdt@rdt.co.in](mailto:hrmrdt@rdt.co.in)

The last date to submit the resume is **30th September 2021.**